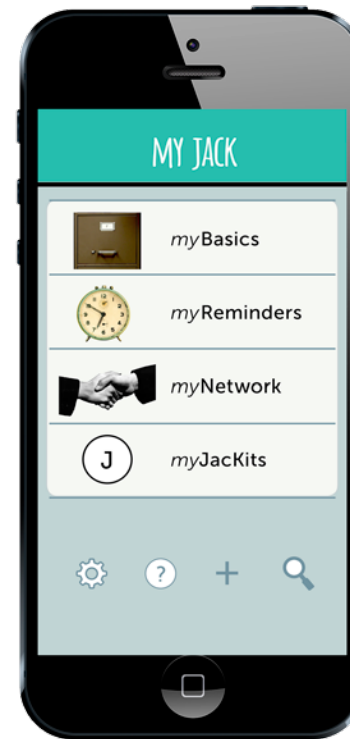
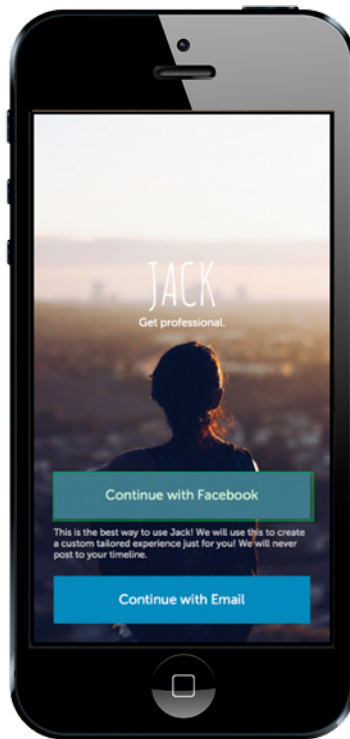
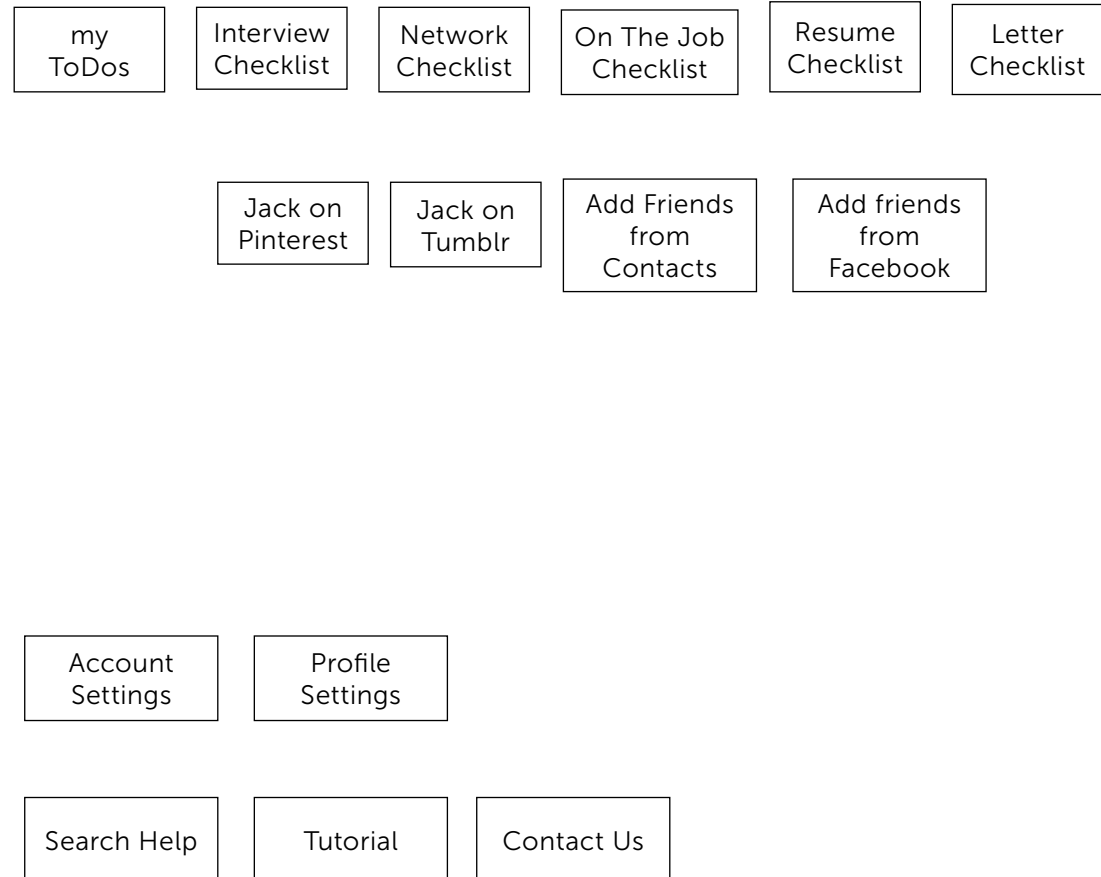


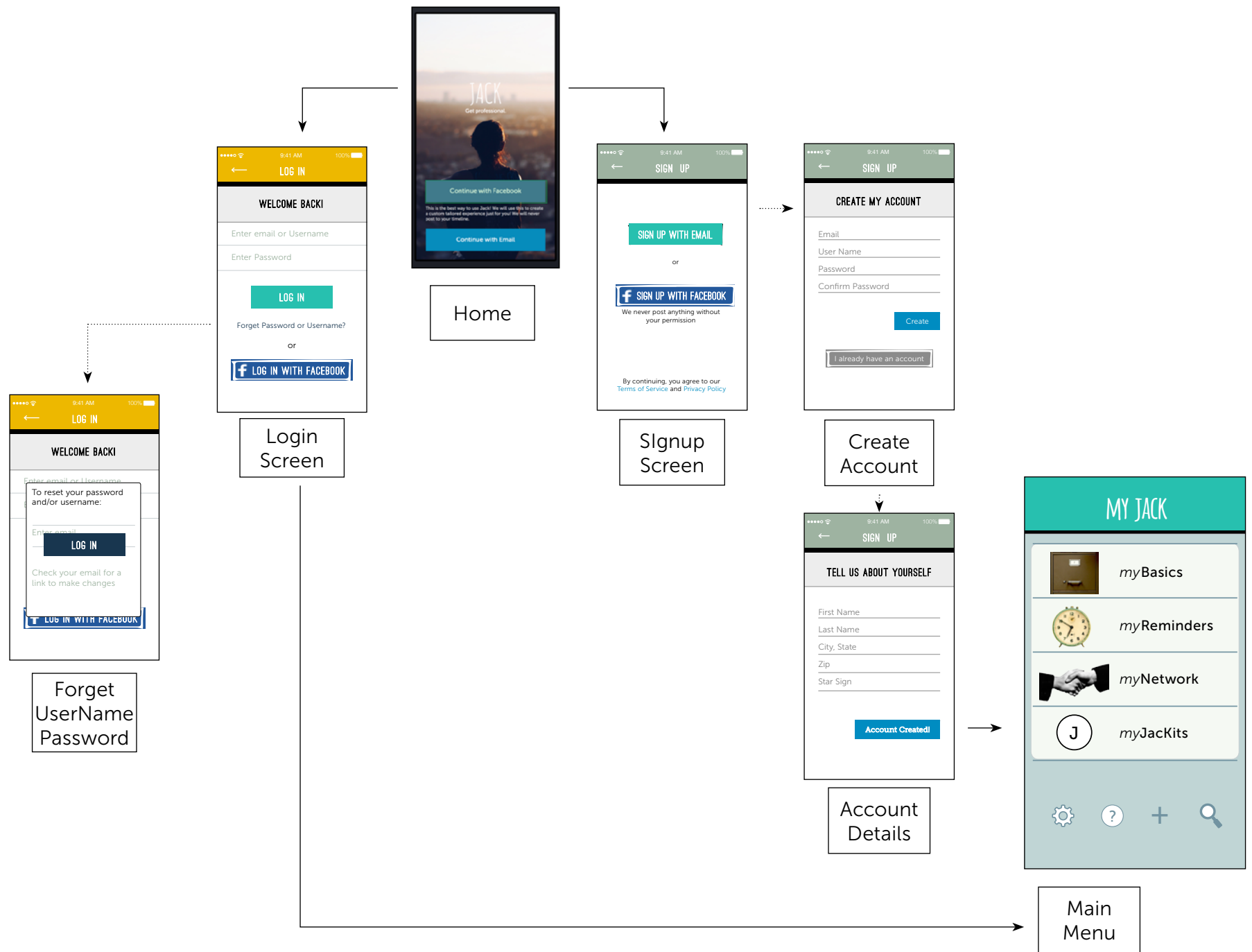
# myJack Overview of Main Menu



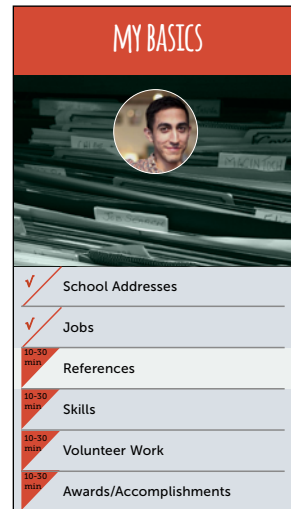
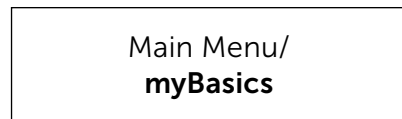
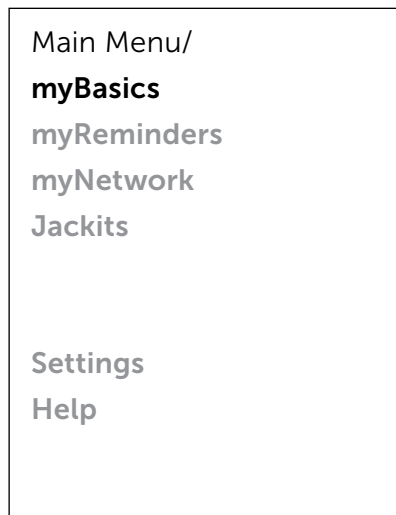
# myJack

## Overview of Main Menu

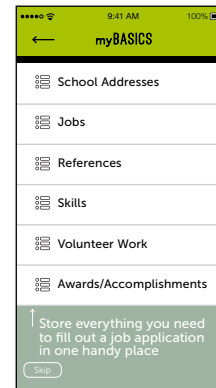




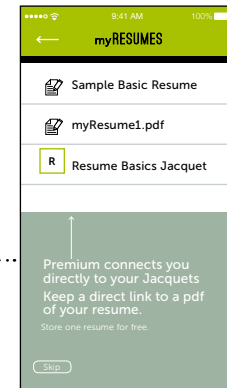
## 1. Login to Main Menu



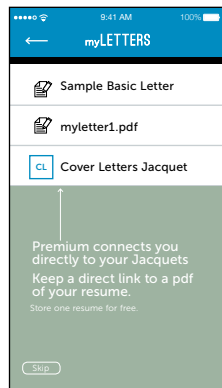
Information for job searches that can be accessed to help fill out job applications, and can be exported to resumes and cover letters. Includes an area to save jobs you are interested in.



.....



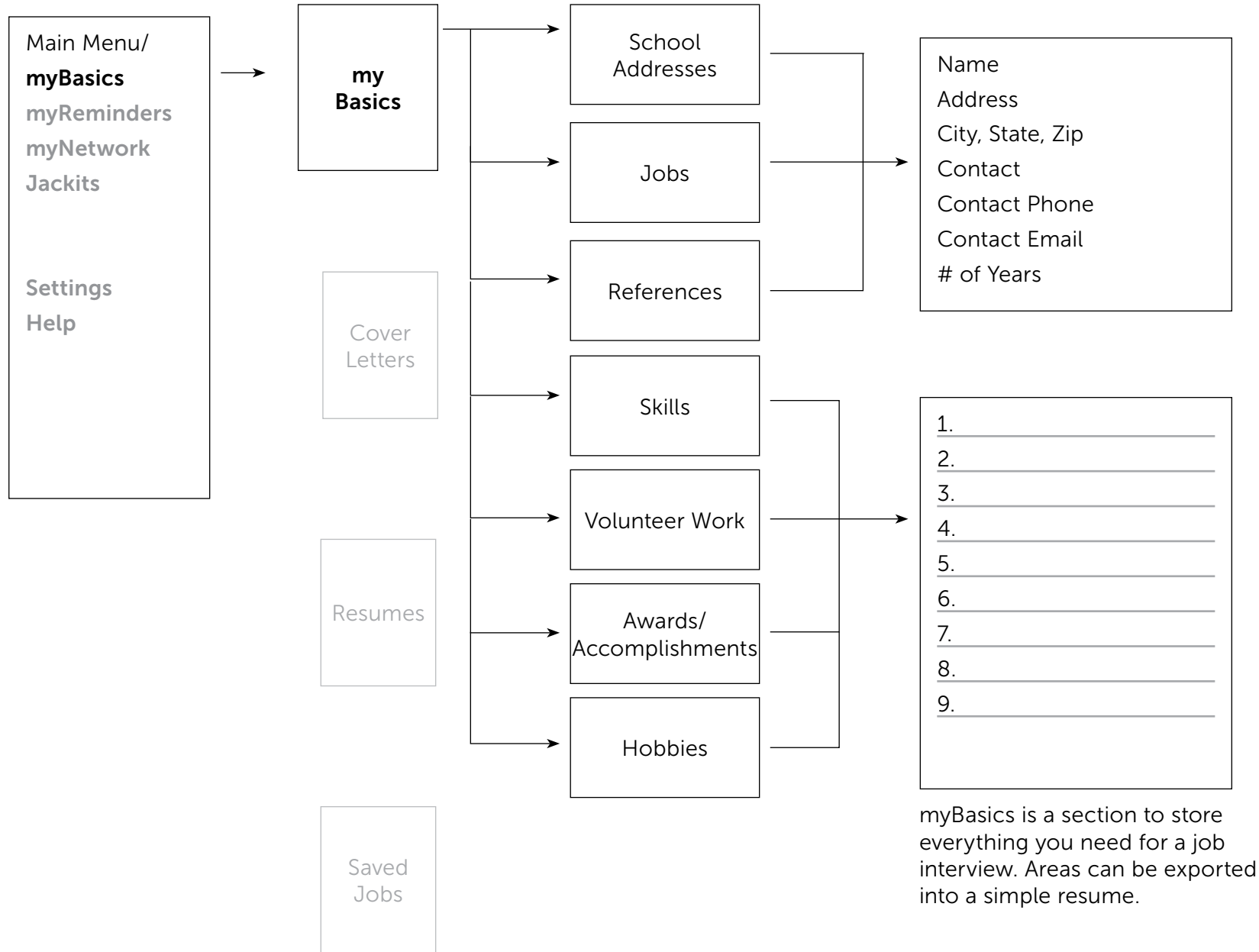
.....



.....

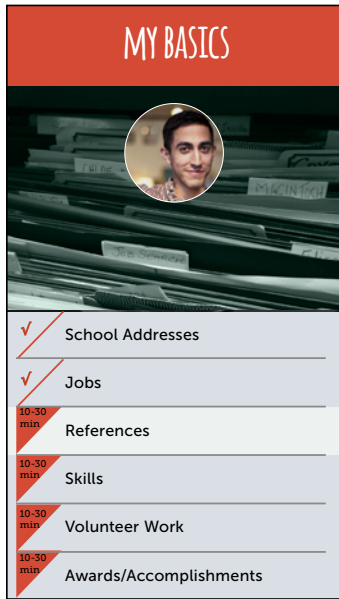


## 2. myBasics Area



myBasics is a section to store everything you need for a job interview. Areas can be exported into a simple resume.

## 2.a myBasics Main Section



mySCHOOLS

1 Name of School  
Street Address  
City, State, Zip  
Contact (if necessary)  
Contact Phone  
Email

2 Name of School  
Street Address  
City, State, Zip  
Contact (if necessary)  
Contact Phone  
Email

3 Name of School  
Street Address  
City, State, Zip  
Contact (if necessary)  
Contact Phone  
Email

myJOBS

1 Supervisor/ Contact Name  
Title  
Company  
Street Address  
City, State, Zip  
Contact Phone  
Contact Email

2 Supervisor/ Contact Name  
Title  
Company  
Street Address  
City, State, Zip  
Contact Phone  
Contact Email

3 Supervisor/ Contact Name  
Title  
Company  
Street Address  
City, State, Zip  
Contact Phone  
Contact Email

myREFERENCES

1 Name  
Title/Company  
Street Address  
City, State, Zip  
Contact Phone  
Email  
Number of Years I've Known

2 Name  
Title/Company  
Street Address  
City, State, Zip  
Contact Phone  
Email  
Number of Years I've Known

3 Name  
Title/Company  
Street Address  
City, State, Zip  
Contact Phone  
Email  
Number of Years I've Known

All information is in form fields that can be exported to a resume.

Export as groups and save to contacts (Mac, Outlook, Google)

mySKILLS

1  
2  
3  
4  
5  
6

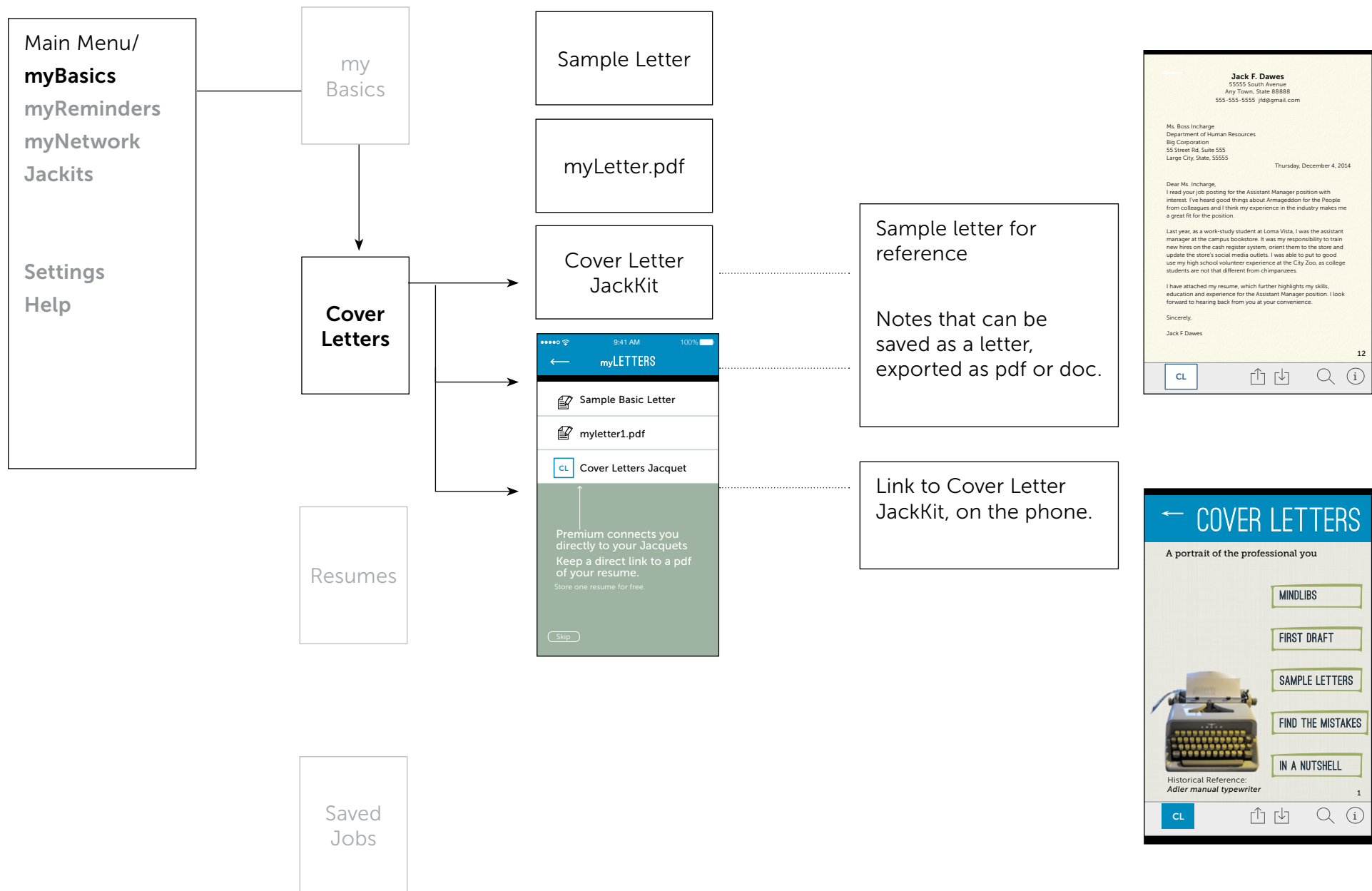
myVOLUNTEER WORK

1  
2  
3  
4  
5  
6

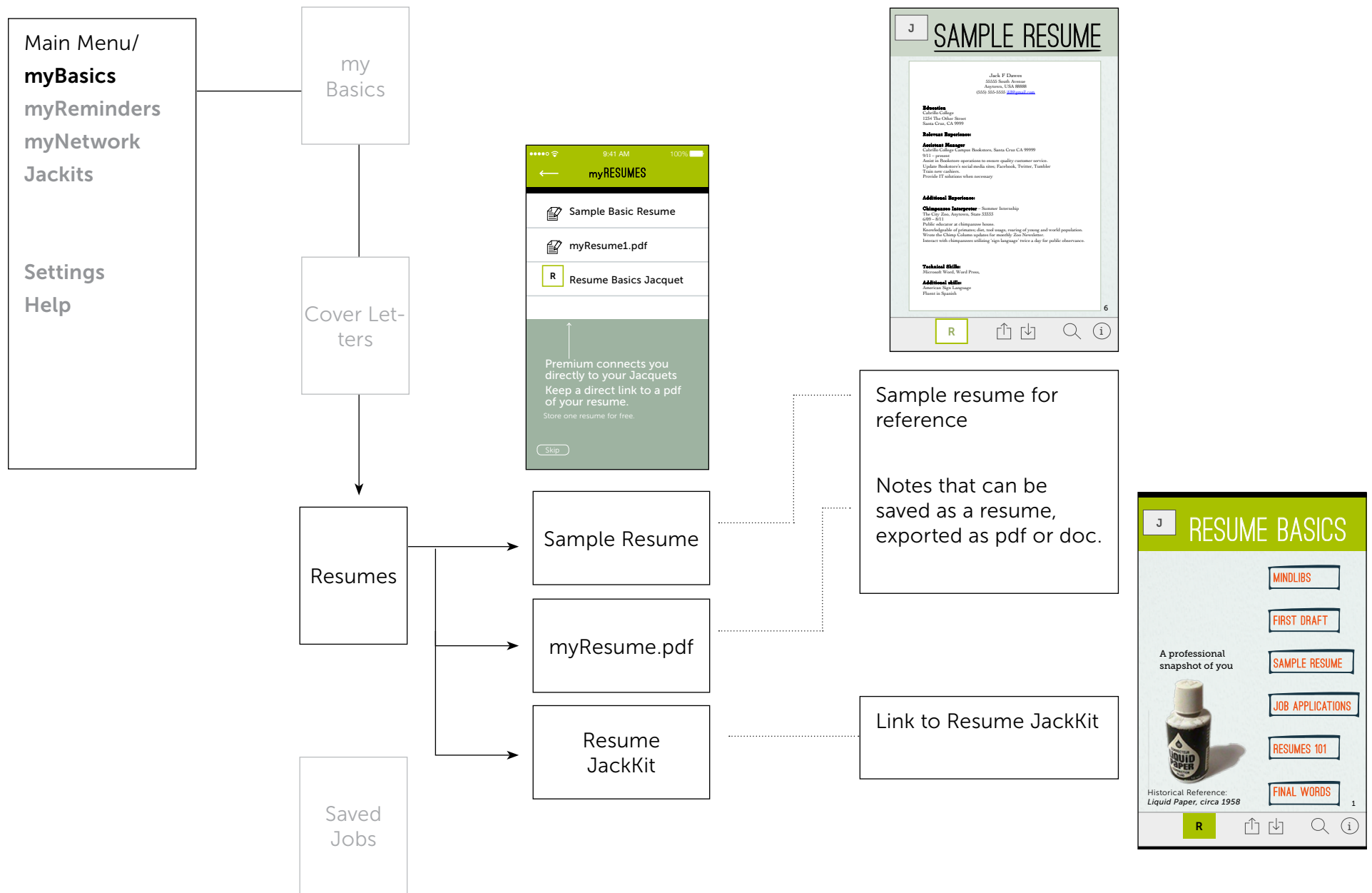
myACHIEVEMENTS

1  
2  
3  
4  
5  
6

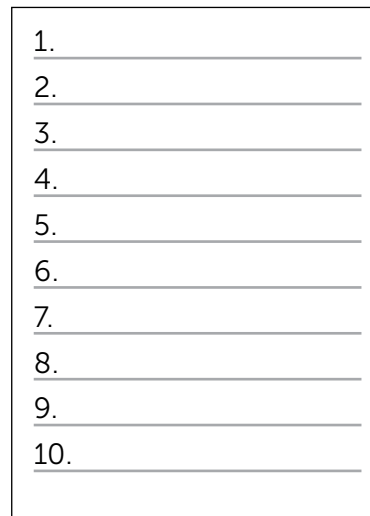
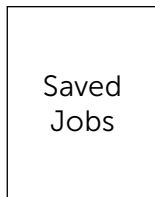
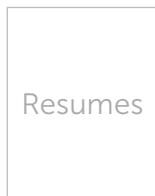
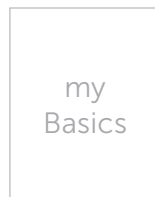
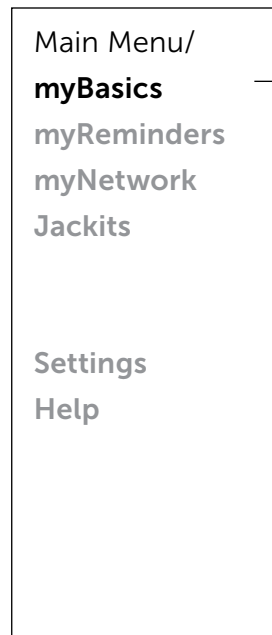
## 2.a myBasics Main Section



2.b Cover Letters Section  
under myBasics

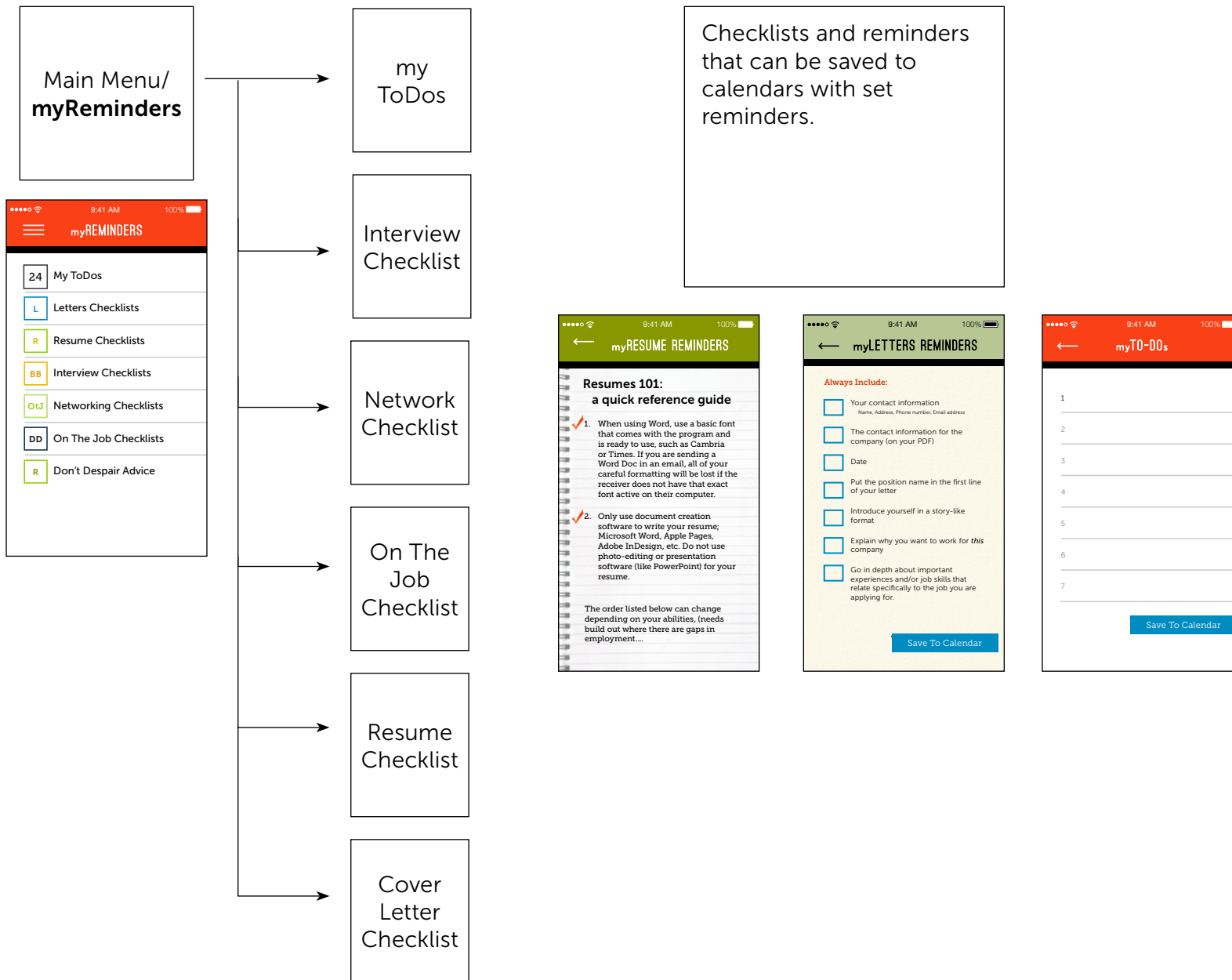


2.c Resumes Section of  
myBasics

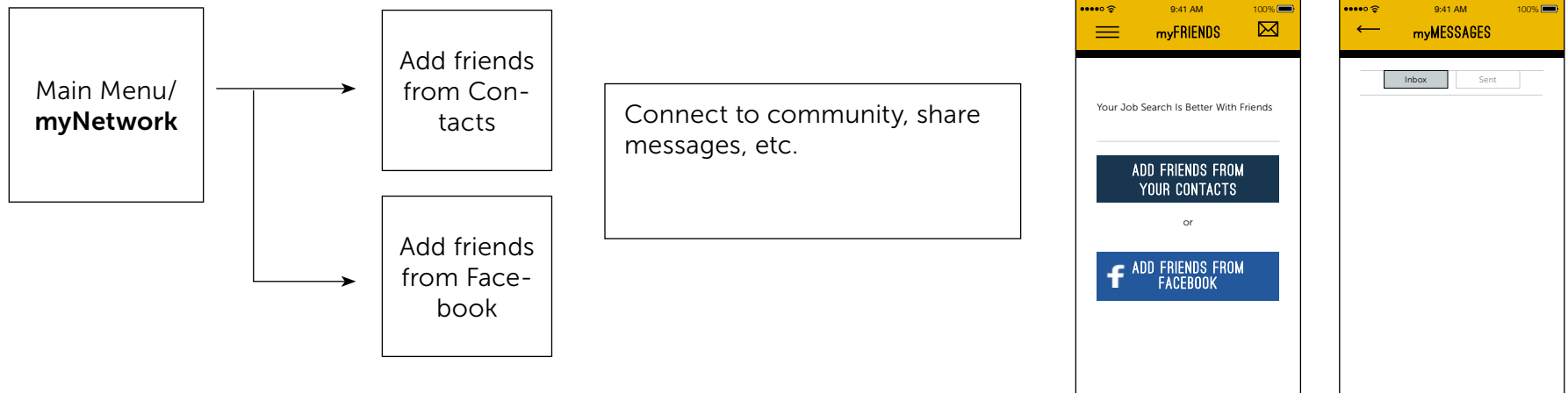
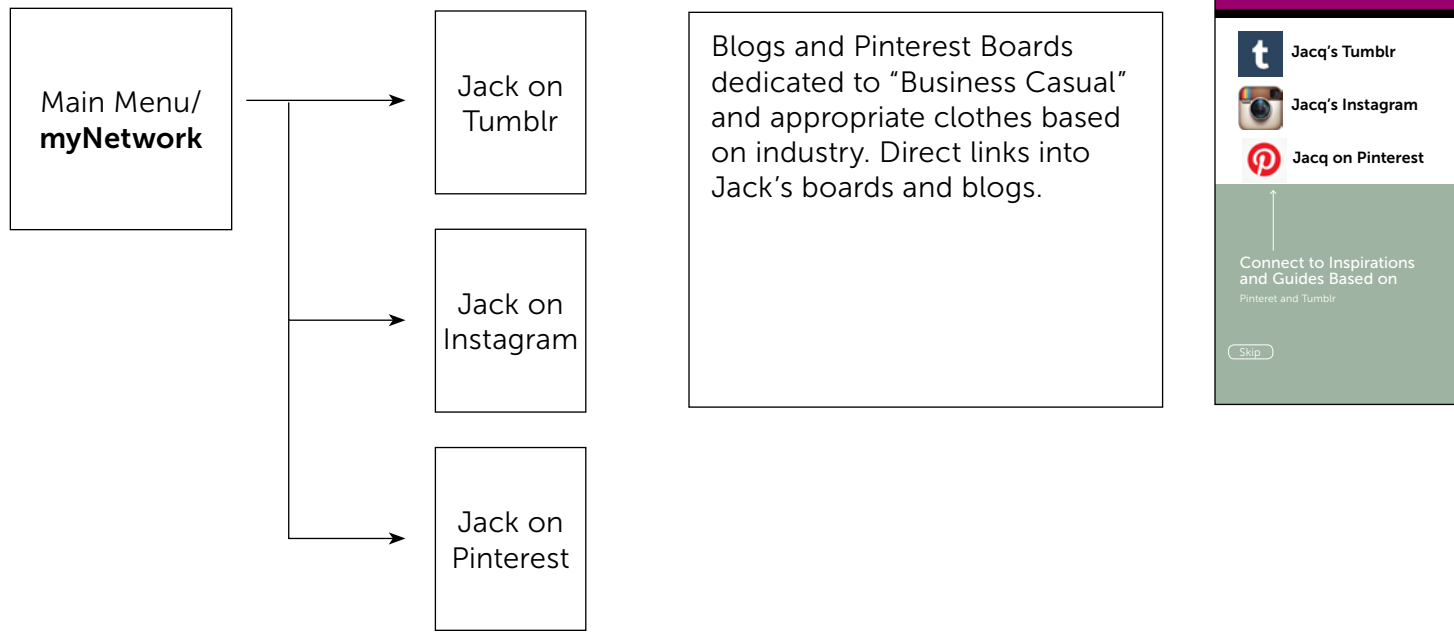


A place to save information and links to jobs you are interested in, will apply for, or have applied for.

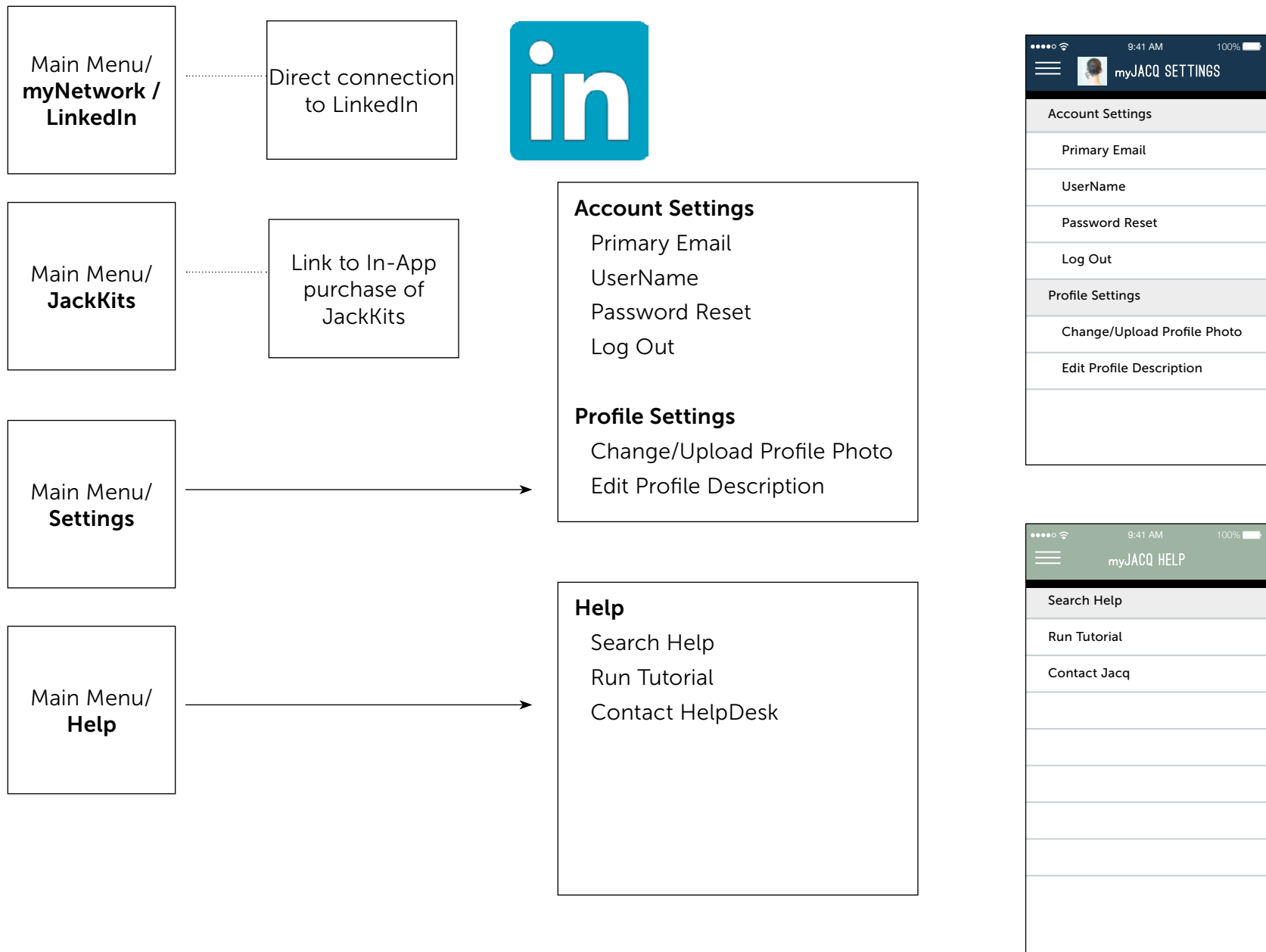
## 2.d Saved Jobs Section of myDocuments



### 3. myReminders Section



#### 4. Social Media: myStyle and myProfessional Face



## 6. Connectivity and Help